

BROADWAY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 5th November 2024 at 7.30pm

994. Attendance and Apologies:

Present: Cllrs Neate, Champion, Toms, Preece, Wilkins, Frayne and Jones; Mrs Larsson (Clerk)
Apologies: None.

995. Declarations of Interest / Dispensations: None.

996. Minutes of the meeting held on 1st October 2024

Minutes were approved unanimously by Councillors as a true record of the previous meeting.

997. Planning Applications

a. New Applications

- i. 24/02230/HOU: Channings Croft Hare Lane Broadway TA19 9LN - First floor extension to existing bungalow and associated works

RESOLVED to submit a "support" response on the basis of improved visual amenity.

b. Updates and Enforcement

- i. 19/03070/FUL: Land Rear of The Bell Inn Broadway Road Broadway Somerset - The erection of 28 No. dwellings along with associated vehicular access and landscaping.

To receive update on the construction management plan and discuss lighting arrangements for the development.

The developer was in attendance at the meeting seeking feedback on the lighting arrangements and construction management. The council recommended retaining a "dark skies" approach, with only low-level lighting put in place to aid pedestrians. With regards to the construction phase, the council requested measures to prevent deliveries during busy school drop off and collection times and to be mindful of access difficulties when access from the A358 floods. The council also commented that vehicle sizes and timings will need to be carefully considered as the roads would not support access for extremely large or multiple vehicles. It is noted that the councils comments and feedback were not a formal response to the application, which has already been submitted, but are a means of working with the developer for the best possible outcomes from the development.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Somerset Council planning portal](#)

998. Accounts and Financial Information

- a. Financial statement to 31/10/24: RESOLVED to approve the financial statement.

- b. Payments requiring authorisation:

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 31/10/24 (restricted information under GDPR)	
Tree guard at play park	£125.00
Speed Indicator Device (SID)	£2897.99
Fixings for SID	£23.04
Administration costs	£14.17
Clerk CiLCA training course	£86.40
Legal fees (Standerwick Orchard)	£907.20

999. Grant Requests

- a. St Aldhelm & St Eadburga Parish Church: RESOLVED to award a donation of £600 towards the costs of grass cutting in the churchyard.

- b. Ilton & Broadway Scout Group: RESOLVED to award a donation of £250 towards the costs of refreshments for the Christmas light switch on evening and tables for use at camps and fundraising events.

1000. Standerwick Orchard Memorial Bench and Tree

While reviewing a request for a memorial bench to be placed at Standerwick Orchard, the council considered long term factors related to the request including location and ongoing maintenance. The council RESOLVED to allow installation of a bench, subject to agreement of the location, materials and style of the bench. The council did not agree to a new tree being planted at this stage due to space and condition of some of the existing trees.

1001. General Updates and Actions

- a. Local Community Network: No updates to report at the time of the meeting. More information on LCNs can be found at the following link: <https://www.somerset.gov.uk/local-community-networks/>
- b. Highways: Gullies along Broadway Road haven't been cleared yet, this will be pursued with Highways. Hedges along Broadway Street have not been cut - to be referred to Highways to take appropriate action.

Councillors commented on the issues of mud being left on the roads by farm vehicles causing dangerous conditions. The contractors and landowners are responsible for clearing mud and could be prosecuted if they do not clean the roads afterwards. Issues can be reported to Highways but dangerous occurrences should be reported to the police.
- c. Flooding: Works being carried out at Suggs Lane should alleviate some of the flooding issues. Enquiry regarding installation of flood depth markers for Broadway Street near the A358 will be made with Highways.
- d. Rights of Way: Nothing to report. Residents can report issues direct to Somerset Council using the following reporting tool: <https://roam.somerset.gov.uk/roam/map>
- e. Playpark: Perimeter fencing installation will take place this week. The external play inspection has been requested and is expected to take in the coming weeks.
- f. Defibrillator: Checks completed, and report submitted by Cllr Toms.
- g. Speed Indicator Device: Device has been delivered and will be installed at the approved sites across the parish in rotation.
- h. Volunteering and Community Group Updates: None.
- i. Clerks Report (in addition to items already reported):
 - i. Community policing team have been contacted regarding parking issues at the school and to see if there are polite signs they can provide to encourage safer parking.
 - ii. Clearance of Vardens Pond took place at the weekend.
 - iii. Hedges at Standerwick Orchard are being attended to this week and the attenuation pond works will be completed soon.

1002. Correspondence/Matters for Report

Wreath for the Remembrance Sunday service has been arranged by Cllr Frayne.

General correspondence and updates are circulated to councillors regularly. No significant items to report.

1003. Items for the next meeting: 2025/26 Budget.

1004. Date of next ordinary meeting: Tuesday 3rd December 2024.

Exempt Business: The Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and they are instructed to withdraw.

1005. Local Government Services Pay Agreement: To note revision to the SCP salary rates effective 1st April 2024. Clerks hourly rate to be amended to reflect the new pay scales, with the increase backdated to 1st April 2024.

The Chair closed the meeting at 9.20pm.

SignedS. Neate.....

Date ...3rd December 2024.....